

Step by Step Guide to Claiming Item 903 with eClaims

Steps to bill an MBS item code 903, multiple times within a 12 month period for a patient.

- 1 Log into eClaims
- 2 Search for patient to be billed either by 'Patient screen' or the 'Scheduler'
- 3 Click 'Bill'
- 4 Select the 'Provider' and other details if necessary, click 'Ok'
- 5 Enter item code "903"
- 6 Once entered, highlight the item code "903" and click 'Edit'

DVA Billing

Patient: 66210.0 Test, Test Balance: 106.60
Doctor: 5 EClaims, Dr ACSS D of B: 05/08/2015

DOS	Code	Description	T	Qt	L	R	Fee	Benefit
05/08/2015	903	Participation by a medical practit	V	1	0		106.00	106.60

05/08/2015 903 MBSC Dele Edit Quit Cont Item 2

- 7 Enter the text "significant change in medical condition" in the notes section (quotes not needed), click 'OK'.

Not duplicate service:

Only used when the patient has come to see the Dr more than once on the same day.

Multiple Procedure override:

Indicates whether service part of a multiple procedure or not.

Not recommended to use Medicare advise just to enter the text within the claim.

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Edit/New Billing Item

Billing Item

903 Participation by a medical practit

Qty: 1 Rule: NumPat: 1

Fee: 106.00 Benefit: 106.60

GST Applicable GST: 0.00

NNAC

Multiple Procedure Override

Not Duplicate Service

Notes: significant change in medical condition

Info:

OK Cancel

- 8 Click 'Cont'
- 9 Click 'Save' or 'Print & Save'